

Town of Big Flats
Regular Board Meeting
held at
Town of Big Flats Town Hall
1104 County Road C
Arkdale, WI 54613

September 8, 2026

1. Call to Order: Chairman Meyers called the meeting to order at 6:00PM.

Present: Chairman Meyers, Supervisor Kipfer, Supervisor Goerke, Clerk Horacek, Treasurer Nigh

2. Approval of Agenda: Motion to approve the agenda by Supervisor Kipfer 2nd by Supervisor Goerke. **Motion Carried**

3. Audit and pay bills: Motion to approve the bills by Supervisor Kipfer 2nd by Supervisor Goerke. **Motion Carried**

4. Approval of Previous Regular Meeting Minutes: Motion to approve the previous minutes by Supervisor Kipfer 2nd by Supervisor Goerke. **Motion Carried**

5. Treasurers Report: Motion to approve the treasurers report Supervisor Goerke, 2nd by Supervisor Kipfer **Motion Carried**

6. Correspondence: Handed out

7. Public Comment: It was asked if 8th Dr. was finished. Supervisor Kipfer stated, not yet, they still need to finish the shoulders.

It was also asked if a person could put a kitchen and bathroom in a pole barn. Zoning admin Jocham and Supervisor Goerke stated only if the building is brought up to state statues for a house.

Jeff Paul thanked everyone for the cards and gifts after his accident.

It was asked how many campers can be on one parcel. Supervisor Goerke stated that two can be on there with the new changes. But they will need a permit for the 2nd one.

8. Fire Department Report: There was no financial report. The department had 18 calls last month. They met with another vendor to get pricing information on a pumper truck. The plan is to compare the information.

9. Supervisor I Update: Supervisor Kipfer stated that 8th Dr. was done. They will finish the rest in a couple of weeks.

10. Supervisor II Update: Supervisor Goerke stated that she has been working on the cemetery. The plan is to have it surveyed and have it turned into one lot. She also said people have been leaving garbage along the sides of the roads.

Joe Thomas asked if something can be done about the ATVs going to Dollar General across the property on County C. It was stated that the town cannot do anything about it because it's private property.

11. Committee Reports:

- **Nuisance Committee: None**
- **Plan Commission:** Chairperson Goerke stated she is waiting to hear back from the attorney.
- **Zoning:** Zoning Administrator Jocham had six inspections. He asked the board if he could send a letter to a landowner that built without a permit. The board agreed.

12. Discussion & Action on Darek Pyrc Conditional Use Permit: Motion to approve the conditional use permit by Supervisor Kipfer 2nd by Chairman Meyers. Supervisor Goerke Abstained from voting. **Motion Carried**

13. Discussion & Action on Hiring of Zoning Administrator: A motion was made by Supervisor Goerke, 2nd by Supervisor Kipfer to hire Mark Rothschadl as the zoning administrator. **Motion Carried**

14. Discussion & Action to Hire Highway workers: A motion was made by Supervisor Kipfer, 2nd by Supervisor Goerke to hire back Doug Allan. But they are still looking for a 2nd person. **Motion Carried**

15. Discussion & Action to pay for the town clerk to attend the 2026 WTA Convention: A motion was made by Supervisor Kipfer, 2nd by Supervisor Goerke. **Motion Carried**

16. Discussion & Action to Set Firewise Date: Week of October 11, 2026, was set for brush pickup.

17. Discussion & Action on Operator Licenses: A motion was made by Supervisor Goerke, 2nd by Supervisor Kipfer to approve the operator license. **Motion Carried**

18. Announcements:

- Next Plan Commission meeting: September 15, 2026 @ 6:00 PM
- Open Book: September 15, 2026: 9:00 AM to 4:00 PM at the town hall
- Open Book by Phone: September 16, 2026, 10:00 AM to 4:00 PM
- Board of Review October 19, 2026, 5:00 PM to 7:00 PM
- Next regular town meeting October 13, 2026, 6:00 PM

Adjourn: Motion by Supervisor Kipfer, 2nd by Supervisor Goerke to adjourn.
Motion Carried

18 people signed in

Terri L. Horacek, Town Clerk