

**Town of Big Flats**  
**Special Board Meeting**  
**November 11, 2025**

1. **Call to Order:** Chairman Meyers called the meeting to order following the budget hearing.

**Present:** Chairman Meyers, Supervisor Kipfer, Supervisor Clark, Clerk Horacek,

The Pledge was recited.

2. Approval of Agenda: Motion to approve the agenda by Supervisor Clark, 2<sup>nd</sup> by Supervisor Kipfer. **Motion Carried**
3. **Approval of Bills:** Motion by Supervisor Kipfer, 2<sup>nd</sup> by Supervisor Clark to pay the bills. **Motion Carried**
4. **Approval of Previous Months Minutes:** Motion by Supervisor Clark, 2<sup>nd</sup> by Supervisor Kipfer to approve the minutes from the previous month's minutes. **Motion Carried**
5. **Treasure's Report:** Treasurer Nigh read balances for all accounts. Motion to approve the treasurer report by Supervisor Kipfer, 2<sup>nd</sup> by Supervisor Clark. **Motion Carried**
6. **Correspondence & Clerk's Report:** Clerk Horacek handed out; what she had received Carol Bezin sent pictures with a thank you for the brush pickup and new hours at the dump.
7. **Public Comments:** It was asked what the number of cars a person can have. Rich Westover stated that as long as they are licensed there is no limit. Someone asked about the tarp fence on County C and Highway 13 that is falling down. Home business: Wendy G. stated that the town allows people to have home-based businesses. Our town does not issue permits for home-based businesses. Matt Nitezal asked the town to consider relieving the zoning administration of his duties, because of abusing his powers. Chairman Meyers stated they would consider it.
8. **Fire Department Report:** Fire Chief Schmidt read last month's report. She also apologized for the mess that was left at the dump. A donation of \$500 will be coming for the use of the well during the installation of fiber optics. She asked if that money could go towards the cost for the replacement of the new pump.

**9. Supervisor I Report:** Supervisor Kipfer stated that the Town of Big Flats is 164 years old this year. The Sterling truck was picked up, but the part did not come in for the transmission leak. So that truck is still down. This is truck #2 not working. There was a demonstration of a pull behind grader. He would like the town to purchase one. It would not replace the grader. But it would be a help saving wear and tear on the grader. The road grader is still down; it is needed for winter. A lot of money has been spent in the last couple of years on getting two trucks to be DOT legal to drive. And another \$63,000 on the front-end loader that was not maintained in years past. The town shouldn't be wasting time on special meetings to rescind what was decided at a regular meeting. The Ford, truck #2 is down and now no box replacement, there is no solution to fixing that. These meetings shouldn't be 2 hours long.

**10. Supervisor II Report:** Supervisor Clark stated that Rabbit Rock is now closed for the winter. And the cemetery is quiet. The brush at the transfer site is being taken care of. They will be taking care of the big logs that are sitting there. Along with the lumber, but there's a worry about any nails. It was suggested to put a big tarp down.

#### **11. Committee Reports:**

**Nuisance Committee: Volunteers for the committee:** Justin Browning stated that the secretary has stepped down. He needs people. Pam M. stated she would take on the secretary's job. Richard Schlee and Jeff Paul volunteered. They will be meeting Friday at 9:00 AM. A motion was made by Supervisor Clark and 2<sup>nd</sup> by Supervisor Kipfer to be accepted by the three new volunteers.

##### **Motion Carried**

**Plan Commission Committee:** Wendy Goerke stated there are no new applications so far this month. They will be meeting next week to go over the zoning book.

**Zoning:** Rich Westover Read off what the setbacks would be for the roads. Stated that 1339 County Rd. C land use is still being declined. The special meeting was for the fines. But the building still has not been inspected. He received an email on the camper issues. They will be going to court on Jan. 5, 2026.

**12. Discussion & Action on Grader:** The estimate for repairs is \$8,600 to \$10,000. Motion to approved repairing the grader. by Supervisor Clark, 2<sup>nd</sup> by Supervisor Kipfer.

**Motion Carried**

**13. Discussion & Action on 1339 County Rd. C Permit:** Motion to approved to turn over the zoning issue to Attorney Curran by Supervisor Clark, 2<sup>nd</sup> by Supervisor Kipfer.

**Motion Carried**

**14. Discussion on pull behind grader:** It was decided to table this.

**15. Discussion & Action on insulation for clerk's office:** It was decided to have the highway guys install the insulation above the clerk's office. Motion was made by Supervisor Clark, 2<sup>nd</sup> By Supervisor Kipfer. **Motion Carried**

**16. Discussion & Action on Garage door opener for the highway shop:** Motion was made to purchase new opener by Supervisor Clark, 2<sup>nd</sup> By Supervisor Kipfer. **Motion Carried**

**17. Discussion & Action on Treasurer's Bond:** Motion was made by Supervisor Kipfer, 2<sup>nd</sup> By Supervisor Clark. **Motion Carried**

**18. Approval of Curran, Hollenbeck & Orton Attorney Contract:** Motion was made by Supervisor Clark, 2<sup>nd</sup> By Supervisor Kipfer to approve the contract. **Motion Carried**

**19. Approval of DCM 2026 Brush Pick Up Contract:** Motion was made by Supervisor Clark, 2<sup>nd</sup> By Supervisor Kipfer to approve the contract. **Motion Carried**

**20. Big Flats Friends Group: Passed on talking**

**21. Update on Solar Farm:** Clerk Horacek stated that she had contacted the WTA. They stated that once the PCS is approved for anything over 100K there is nothing a town can do. They would just claim eminent domain.

**22. Announcements:**

- Next Plan Commission meeting: Nov. 18, 2025 @ 6:00 PM
- Next regular town meeting: Dec. 9, 2025 @ 6:00 PM
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**Adjourn:** Motion by Supervisor Kipfer, 2<sup>nd</sup> by Supervisor Clark to adjourn. **Motion Carried**

34 people sign in

*Terri L. Horacek, Town Clerk*