

**Town of Big Flats**  
**Regular Board Meeting**  
**October 21, 2025**

- 1. Call to Order:** Chairman Meyers called the meeting to order at 6:00 PM.

**Present:** Chairman Meyers, Supervisor Kipfer, Supervisor Clark, Clerk Horacek, Treasurer Nigh,

The Pledge was recited.

- 2. Approval of Agenda:** Motion to approve the agenda by Supervisor Clark, 2<sup>nd</sup> by Supervisor Kipfer. **Motion Carried**
- 3. Approval of Bills:** Motion by Supervisor Kipfer, 2<sup>nd</sup> by Supervisor Clark to pay the bills. **Motion Carried**
- 4. Approval of Previous Months Minutes:** Motion by Supervisor Kipfer, 2<sup>nd</sup> by Supervisor Clark to approve the minutes from the previous month's minutes. **Motion Carried**
- 5. Treasure's Report:** Treasurer Nigh read balances for all accounts. Motion to approve the treasurer report by Supervisor Clark, 2<sup>nd</sup> by Supervisor Kipfer. **Motion Carried**
- 6. Correspondence & Clerk's Report:** Clerk Horacek handed out; there were no questions.

**23. Solar Farms:** Chairman Meyers asked to move #23 up on the agenda. Board members from the Town of Rome attended our meeting. Chairman Meyer asked what happens with the solar farm is at its end? They stated that there are grants to help with the clean-up. The batteries alone will take up 12 acres in Rome. They have up to 2000 acres in MFL. There will be a meeting on December 3<sup>rd</sup>, set up by the PSC. They have been told there is nothing that can be done once it's approved. They wanted to inform our town that we might want to do something to prevent it from happening in Big Flats.

- 8. Fire Department Report:** Fire Chief Schmidt Read off the financial report and incident report. Fire fighters training last month training. They will be getting boxes for the new Chevy Tahoe. They are applying for more grants. The repeater is up and running. They had their annual meeting.

## 9. Committee Reports:

**Plan Commission Committee:** Wendy Goerke, they have no new applications. They will be meeting to go over the zoning book for updates.

**Zoning:** Rich Westover approved 2 land use permits. He asked to move ahead with legal for 1339 County Road C. Supervisor Kipfer asked if Rich had taken the steps to go to this step. Rich stated that he had taken all the steps that needed to be taken before going to the attorney. Rich also stated that the landowner had said that he had an attorney, and if this was the case the attorneys should be taking care of this with no more discussion. Motion by Supervisor Clark, 2<sup>nd</sup> by Supervisor Kipfer to approve moving forward with legal action on 1339 County Road C. **Motion Carried**

**Nuisance Committee:** NONE

**10. Highway Department Report:** Supervisor Kipfer stated that brush pickup will start Monday, October 20<sup>th</sup>. There is an issue with the road grader. Chairman Meyers stated that he started to work on it. The damage is beyond fixing it in house. Chairman Meyers contacted Brooks Tractor in Plover. They gave an estimate of \$8,600.00, plus \$1,000.00 for delivery and pickup. The grader is 41 years old, is it worth putting that money into it. Supervisor Kipfer stated that he watched a video that the clerk sent on a pull behind grader. This could be an option for \$16,000.00. Or maybe lease a grader. He said the Town of Preston also asked about the use of our small pull behind with our manpower. He will investigate different options for the grader.

**11. Transfer site Report: Supervisor** Clark stated that everything is going well. Wood has been purchased for the new stairs. They also hired another person to help.

**Rabbit Rock:** There is a lot of garbage around. People have also been throwing rocks from the top of the mound. They will be closing the park on November 1<sup>st</sup> for the winter.

**Cemetery:** Everything is good at the cemetery.

**12. Kendra White Tobacco License:** Motion by Supervisor Kipfer, 2<sup>nd</sup> by Supervisor Clark to approve the tobacco license. **Motion Carried**

- 13. Zoning Board of Appeals:** Motion by Supervisor Clark, 2<sup>nd</sup> by Supervisor Kipfer to the list of people for the Zoning Board of Appeals. **Motion Carried**
- 14. Set the Budget Hearing Date:** The date was set for November 11, 2025, at 5:30 PM with regular meeting to follow.
- 15. Extra pay for Fire fighters from DNR:** This year there were 5 calls that were billed back to the state. They bill anything over 1 hour. The fire chief stated she would like for those fire fighters to receive the money that has been paid for personnel. Motion by Supervisor Clark, 2<sup>nd</sup> by Supervisor Kipfer to approve paying the fire fighters the extra money. With the cost of Social Security and Medicare as a part of it. **Motion Carried**
- 16. Salt Sand Contract:** Motion by Supervisor Clark, 2<sup>nd</sup> by Supervisor Kipfer to approve the contract with the county for salt sand. **Motion Carried**
- 17. New box for Ford Truck:** Motion by Supervisor Clark, 2<sup>nd</sup> by Supervisor Kipfer to approve the new box from ATR for no more than \$30,000.00 and the spreader for \$10,000.00. **Motion Carried**
- 18. Dog License Resolution:** Motion by Supervisor Clark, 2<sup>nd</sup> by Supervisor Kipfer to approve the Resolution for the county to collect and issue dog tags. **Motion Carried**
- 19. Spending Limits:** After a discussion, it was decided that these would be the limits that could be spent without prior approval. Supervisor 1: \$1,500.00; Supervisor 2: \$500.00; Fire Chief: \$1,000.00; Fire Dept. Medical person: \$2,500.00. Motion by Supervisor Clark, 2<sup>nd</sup> by Supervisor Kipfer to approve the spending limits. **Motion Carried**
- 20. Annual Review for Employees:** Chairman Meyers stated that he plans to have annual reviews for hourly employees. He wants to do this two weeks before the budget prep is done. He stated that both the clerk and treasurers did have theirs and are receiving their new wages.
- 21. Removal of all doors on appliances at the dump:** Motion by Supervisor Clark, 2<sup>nd</sup> by Supervisor Kipfer to require the removal of doors from freezers & frigs. **Motion Carried**

**22. Hiring of outside vendors without approval:** Motion by Supervisor Clark, 2<sup>nd</sup> by Supervisor Kipfer to not hire any outside vendor without prior approval if the cost is over \$1,500.00. **Motion Carried**

**7. Public Comments:** It was asked to have a speed limit sign to be put up in the transfer site. Supervisor Clark will look into getting them.

Matt Neitzel asked the board to read Sec. 10 A1 in the Land Use & Zoning Ordinance Book. He stated that under this section it states that the Zoning Admin “shall” report all violations to the town board. And that the town board may bring action in the name of the town board. Matt feels this was not brought before the town board before action was taken.

**24. Cameras & Videoing:** Supervisor Clark stated that this was already covered last month, he didn’t need to go over anything else.

**25. Klein Property:** Chairman Meyers stated that the board needed to rescind the action taken on June 10, 2025, which the board gave the Klein’s a conditional use permit. Because that was not what the application was for, the board could not issue that. It was agreed to rescind the June 10, 2025, action. A motion was made by Supervisor Clark, 2<sup>nd</sup> by Supervisor Kipfer to rescind the action taken on June 10, 2025, for the conditional use permit and approve the Ordinance 2025-03 to change the zoning from R1 to commercial for both parcels for a campground and to amend the land use map and the comprehensive plan and zoning map. **Motion Carried**

### **Announcements:**

- Next Plan Commission meeting:
- Next regular town meeting: November 11, 2025 after the public hearing at 5:30 PM.

**Adjourn:** Motion by Supervisor Kipfer, 2<sup>nd</sup> by Supervisor Clark to adjourn. **Motion Carried**  
7:59 PM

34 people sign in

*Terri L. Horacek, Town Clerk*