

Town of Big Flats
Regular Board Meeting
May 13, 2025

1. **Call to Order:** Chairman Meyers called the meeting to order at 6:02 PM.

Present: Chairman Meyers, Supervisor Kipfer, Supervisor Clark, Clerk Horacek, Treasurer Nigh

The Pledge was recited.

2. **Approval of Agenda:** Motion to approve the agenda by Supervisor Kipfer, 2nd by Supervisor Clark.

Motion Carried

3. **Approval of Bills:** Motion by Supervisor Kipfer, 2nd by Supervisor Clark to pay the bills.

Motion Carried

4. **Approval of Previous Months Minutes:** Motion by Supervisor Kipfer, 2nd by Supervisor Clark to approve the minutes from the previous month's minutes and the minutes from the special meeting. **Motion Carried**

5. **Treasure's Report:** Treasurer Nigh read balances for all accounts. Motion to approve the treasurer report by Supervisor Clark, 2nd by Supervisor Kipfer. **Motion Carried**

6. **Correspondence & Clerk's Report:** Clerk Horacek handed out; what she had received no questions. She stated that the State of Wisconsin Form CT was done and filled.

7. **Fire Department Report: Fire Chief Schmidt** Reported for April there were 6 medical calls, 1 wildfire, 1 mutual aid, 1 fuel spill. 5 enroute cancelled, 1 MVA, 1 MVA cancelled enroute. 8 calls for Big Flats, 3 calls for Monroe, 5 mutual aids. She read off the financial report. The chief asked to have the 2025 DNR Forest Fire Protection Grant on the agenda for June. She also stated that there are a couple of vehicles staged out back. They have been using them for practice rescues. Ann has applied for a couple of small grants. The department started a fund raiser to fill up pools. The mailing fund raiser has made \$9,590.00, so far. Scott Shipps stated that some of the equipment needed for the repeater has been ordered. He said that Chairman Meyers has been a big help with figuring out where things are behind the building. The plan is to order the rest of the things needed next week.

8. **Committee Reports:**

Zoning: Rich Westover approved 8 land use permits, 28 phone calls and 23 emails. Chairman Meyers plans to talk with Mr. Smith with the ongoing violation on his property. He will also be added to the June agenda.

Nuisance Committee: Justin Browning sent out 9 letters.

Plan Commission Committee: Wendy Goerke stated 3 people have applied for the Board of Appeals. They still need 2 more people to apply. The application can be picked up from the town clerk.

9. **Nick Kipfer:** Nick asked if the board would consider letting contractors have a pass and key to use the transfer site in off hours. They would be willing to pay \$1000.00 a year for this service. It was asked why they wouldn't just go to the county. Nick stated that this would be much closer. The issue was brought up that on off days, no one would know what was being dumped. The board has decided to have a special meeting to discuss this further. A motion was made by Supervisor Clark to table this, 2nd by Supervisor Kipfer. **Motion Carried**
10. **Community Wildfire Protection Plan:** It was decided that Chairman Meyers would join the CWPP Group. Motion by Supervisor Kipfer, 2nd by Supervisor Clark to approve Chairman Meyers for the CWPP Group. **Motion Carried**
11. **Bulk Water Usage:** Fire Chief Schmidt stated that the companies that have been using the new well for the fiber optics plan to make a donation for the bulk water. It was decided that anyone using bulk water would pay .05 cents per gallon. The cost would be \$250 for delivery. A motion was made by Supervisor Clark to charge .05 cents per gallon and a \$250 for delivery, 2nd by Supervisor Kipfer. **Motion Carried**
12. **Tree & Bushes in front of town hall:** A Motion by Supervisor Kipfer, 2nd by Supervisor Clark to approve the removal of all the trees and bushes on the south side of the building and to have the highway department do this. **Motion Carried**
13. **Attorney:** It was decided to hire Kathleen Stills with Viking Legal Services & Consulting, LLC as our new attorney. A Motion by Supervisor Kipfer, 2nd by Supervisor Clark to approve Kathleen Stills. **Motion Carried**
14. **Town sign south of highway shop:** Supervisor Kipfer stated that the roof needs to be replaced. Clerk Horacek stated that the boards that hold the letters on is coming off. It was decided that \$500 would be put into the sign for repairs. A motion was made by Supervisor Clark to spend \$500 on the sign, 2nd by Supervisor Kipfer. **Motion Carried**
15. **Removal of the \$2.00 charge from bank accounts:** Clerk Horacek stated that the bank charges a service charge on all accounts to have two signatures required. She asked if we could have that removed from the saving accounts. Because everything is done online when making transfers. It was also asked if that charge could be removed for the Fire Department's account also. A motion was made by Supervisor Clark to approve the removal of the \$2.00 service charges from the

savings account for the town and the Fire Department, 2nd by Supervisor Kipfer. **Motion Carried**

16. Discussion on meeting at Klein's property: Clerk Horacek stated that when Chairman Meyers was at the property with two members of the Plan Commission, it was not an illegal meeting. It was only a tour for the new chairman and new PC member. According to the Wisconsin Towns Association Attorney's stated: "Town board members (including the chair) **may** be appointed to serve on the town plan commission; they are not required to be plan commission members."

17. Credit Cards & Credit Limits: It was decided to issue credit cards to Chairman Meyers at \$500.00; Assistant Fire Chief Nick Kipfer at \$500.00; Medical Officer Hank Fuller at \$2,500.00; Fire Chief Kim Schmidt credit limit raised to \$1,000.00. A motion was made by Supervisor Clark to approve the new cards and credit limits along with the change for the fire chief, 2nd by Supervisor Kipfer. **Motion Carried**

18. Discussion on cell phone booster for highway department: Chairman Meyers asked Supervisor Clark if there was any update. At that point, Matt Nietzel came up to the board and donated a cell phone booster from him and his family.

19. Transfer site days and times: After a discussion, it was decided to change the transfer site hours and days to Sunday 9:00 AM to 3:00 PM; Wednesday 12:00 PM to 6:00 PM; Saturday 9:00 AM to 3:00 PM. These will be our year-round hours. This will take effect as of June 1st, 2025. A Motion by Supervisor Kipfer, 2nd by Supervisor Clark to approve the new hours. **Motion Carried**

20. Appointing board member to Plan Commission: Supervisor Clark was appointed to the Plan Commission. A Motion by Supervisor Kipfer, 2nd by Chairman Meyers to approve Supervisor Clark to the PC. **Motion Carried**

21. Public Comments:

- **Leslie Gray:** Asked what the new business was on County C. Chairman Meyers stated it was a metal recycling business. She asked how he could run a business out of there when it is not zoned as commercial. Chairman Meyers stated they have the permits issued by the State of Wisconsin to be able to run a recycling/scrap yard. They can run it because it was a salvage yard before. It was asked how he can run that if it is not commercial? Chairman Meyers stated he did not have that answer at this time.
- **Korey Page:** Passed
- **Kelly Neitzel:** Asked if the town would let people have a public garden at the town hall or free box for anyone who had left over vegetables. Chairman Meyer stated that as long as someone is willing to take care of it they would consider it.

- **Matt Neitzel:** Matt asked why the plan commission meeting was set for June 3rd and not the 3rd Tuesday like it was. Wendy the PC chair stated it was this date to get all the notices out. Wendy did state that they have been on other days of the month. The notice has been published in the paper and sent to landowners. They will not be changing the date.
- **Flo Hustad:** Would like to have a pop up garage sale at the town hall. Anyone may come to sell in the building. They cost would be \$20 a table. The cost of the table would go to the fire department. The items people sell, that money would be their money to keep. She asked if the board would wave the cost to rent the hall. The board agreed to wave the cost of renting the hall.
- **Nancy R.:** Stated that she was picking up garbage along 11th Ave. by the town transfer site. She also brought the petition against rezoning with for people to sign. Supervisor Clark stopped to tell her she could not park on the side of the in the grass. She also stated that a plan commission member stopped to tell her it was a done deal. Nancy said she has the petition for anyone who is against the rezoning and would like to sign it.
- **Carrie Sperandio:** Asked Chairman Meyers will be at the PC meeting on June 3rd. He stated he would be there.
- **Jeff Sperandio:** Asked if disciplinary action was going to be taken against the board member for the vulgar gesture at the special meeting. Chairman Meyers stated he had not talked to him yet but he would. He also asked if there is any legal documentation on the Klein property stating it is grandfathered in. Wendy stated that Beck's had a license to sell, but they let it expire in 2024. In 1955 was when they first got the license. Wendy said she would have to look at old emails to find the information.
- **Someone** stated that he had dealings with the Beck's, but they would never be selling things. So, it shouldn't have been a business.
- **Rick Westover:** Both he and his brother did buy parts at the Beck Junk Yard.

Announcements:

- Next Plan Commission meeting: May 20, 2025 @ 6:00 PM with the public hearing before the regular meeting.
- Ambulance Meeting: May 202, 2025 @ 6:00 PM
- Next regular town meeting: June 10, 2025 @ 6:00 PM

Adjourn: Motion by Supervisor Kipfer, 2nd by Supervisor Clark to adjourn. **Motion Carried**

56 people signed in.

Terri L. Horacek, Town Clerk