

**Town of Big Flats Plan Commission**  
**Meeting Minutes**  
**Tuesday, February 25, 2025, 6:00 pm**  
Big Flats Town Hall  
1104 County Rd. C, Arkdale, WI 54613

1. Call to order by Chairperson Wendy at 6 pm
2. Roll Call: Wendy Goerke PC Chair, Pam Marquardt PC, Bylle Skoczek PC, Richard Westover ZA were Present, Mark Reed, PC excused absence, 12 Citizen Guests
3. Open public hearing: 6:01pm
4. Take public comment r/t Conditional Use Request for a home-based business, Beauty Salon, on the property of an area zoned F1 (Forestry/Recreation): Property located at 844 Beaver Ave. Citizen Jay Jocham requested to speak: Confirmed that this is an existing building, would be only a single worker seeing people by appointment only. Confirmed that the permit is for her only, and valid for a period of three years, at which time renewal is required. Jay also questioned intent for signage, was informed that she hasn't planned that far ahead, but intent is to have a sign on the building, and a small sign at the road so people knew where to turn. Jay expressed concern that she look into proper placement and sizes prior to putting any signs by the road.
5. Close public hearing: 6:04pm
6. Call to order regular meeting: 6:04pm
7. Roll Call: Wendy Goerke PC Chair, Pam Marquardt PC, Bylle Skoczek PC, Richard Westover ZA were Present, Mark Reed, PC excused absence, 12 Citizen Guests

8. Approval of Meeting Agenda: Bylle Approved, Pam Second, All in Favor.
9. Approval of Prior Meeting Minutes: Pam Approved, Bylle Second, All in Favor.
10. Discuss/vote on request for Conditional Use for Beauty Salon: After confirming no further questions/concern, a vote was taken. Wendy: Yea, Bylle: Yea, Pam: Yea. Motion passed.
11. Next Meeting: Feb 26 Plan Commission members will meet for an interview on filling an open seat on the PC. Next regular meeting March 18, if needed.
12. Adjourn: 6:07 pm Bylle Approved, Pam Second, All in Favor.

PJM for WG (3/8/25)