

**Town of Big Flats Plan Commission**  
**Meeting Minutes**  
**Tuesday, December 17, 2024, 6:00 pm**  
Big Flats Town Hall  
1104 County Rd. C, Arkdale, WI 54613

1. Call to order by Chairperson Wendy at 6:10 pm
2. Roll Call: Wendy Goerke PC Chair, Mark Reed PC, Pam Marquardt PC, Bylle Skoczek PC, Richard Westover ZA were Present, 10 Citizen Guests
3. Approval of Meeting Agenda: Mark Approved, Pam Second, All in Favor.
4. Approval of Prior Meeting Minutes: Bylle Approved, Pam Second, All in Favor.
5. Review and act on land combination for Brian Caminiti: Wishes to combine two 1.5 acre lots (1060 14<sup>th</sup> Ave and 1057 W. 13<sup>th</sup> Lane Private) into one for purpose of future building needs. Would like to keep 13<sup>th</sup> Lane address, and a fire number is already in place. States he is aware of building/sizes regulations for shed and home. Motion by Bylle to Approve, Second by Mark, All in Favor.
6. Discuss and review of letter from John Collins. He wishes to confirm and have written documentation related to the zoning of his property: John was present and stated that the only “proof” he has that 5 acres are zoned C1 and he seeks assurance that it stays that way. Richard, Zoning Administrator, pointed out that the county has both of John’s 5 acre lots as Residential. John stated that’s why he is concerned. Was informed that this letter may trigger a new assessment and his taxes may change. John stated he is aware, and just wants to be sure the one parcel remains C1. Pam made motion to sign John’s letter, second by Bylle. Letter was immediately signed by Board Chairman and Zoning Administrator.

7. Set next meeting date if needed: Tuesday January 21, 2025. Will review rezone request for 844 Beaver Ave.

8. Adjourn: 6:21 pm Mark Approved, Bylle Second, All in Favor.

PJM for WG (12/17/24)

DRAFT