



Town of Rome  
Nekoosa, WI 54457  
[www.romewi.com](http://www.romewi.com)

## MEETING MINUTES

### BFMR EMS DISTRICT BOARD OF COMMISSIONERS MEETING INCLUDING THE TOWNS OF BIG FLATS, MONROE, AND ROME

TUESDAY, DECEMBER 19, 2023

6:00 P.M.

BIG FLATS MUNICIPAL BUILDING

1. Call to Order

*The meeting was called to order at 6:00 PM by EMS Commission Chair Reed.*

2. Roll Call

*Commissioners Lori Djumadi, Doug Scurto and Mark Reed; also, present Rome Interim Administrator-Police Chief Jason Lauby, and Lifestar Representatives President Michael Krueger and Station Supervisor Travis Pooler*

3. Certify Posting of Meeting

*The Town of Rome certified on Tuesday, December 14, 2023, the agenda for the BFMR Commissioners Meeting for Tuesday, December 19, 2023 was posted:*

<i>Emailed to the Wisconsin Rapids Tribune</i>	<i>7:39 AM</i>
<i>Posted at the Rome Town Hall</i>	<i>7:40 AM</i>
<i>Posted at Kwik Trip, Inc.</i>	<i>9:24 AM</i>
<i>Posted at Nekoosa Port Edwards State Bank</i>	<i>9:32 AM</i>

*The meeting was also posted at the Town of Big Flats three posting board locations and Town of Monroe three posting board locations.*

4. Discussion and possible action – Approval of the September 19, 2023 EMS Board of Commissioners Meeting Minutes

*Motion by Djumadi, Seconded by Scurto to approve the September 19, 2023 meeting minutes. Motion carried; all approved.*

5. Discussion and possible action – Review/update on Mutual Aid Agreements with participating nearby ambulance services

*Commissioners mutually agreed to remove this item from future agendas and have Lifestar report when necessary.*

6. Discussion and possible action – Review/update on any potential grant application opportunities available to the district

*Grant specialist applies to FEMA for Assistance to Firefighters Grant; supports fire departments and non-affiliated emergency medical service organizations.*

7. Discussion and possible action – Review/update on BFMR Emergency Medical Operations internal procedures/policies manual

*Helicopter EMS landing zones in Rome discussed. Rome Municipal Building located at State HWY 13 & Alpine Drive and Rome Fire Station #2 would not be used due to creating potentially hazardous situations,*

*Positively applying the tools of government to serve and protect our people,  
strengthen our community and promote prosperity.*

*including traffic issues, unless Lifestar determines extenuating circumstances. Lifestar protocol calls for at the scene when possible or the nearest airport. Close proximity of airport to hospitals is a hidden benefit.*

8. Discussion and possible action – Review timeline for Ambulance and Emergency Medical Services Agreement with term ending December 31, 2024  
*Begin discussion at next meeting on how to proceed.*
9. Discussion and possible action – Review BFMR Ambulance Report & operations with each respective municipality and address any concerns and/or questions  
*No issues with Adams Ambulance District Mutual Aid Agreement; no transfers disrupting service in BFMR District*
10. Discussion and possible action – Consideration of forwarding monthly BFMR reports from Travis Pooler directly to BFMR Board Commissioners and Alternates  
*Travis stated easiest to continue sending to one contact person and have forwarded to others. Rome will continue to assist in this capacity.*
11. Future Agenda Items and Meeting Dates  
*Next meeting will be Tuesday, March 19, 2023, at 6 PM in Town of Big Flats*

## **ADJOURNMENT**

*Motion by Scurto, seconded by Djumadi, meeting adjourned at 6:23 PM.*