

**BOARD OF DIRECTORS**  
**Meeting Minutes**  
**Friday, July 7, 2023, 1:00 pm**  
Big Flats Town Hall  
1104 County Rd. C, Arkdale, WI 54613



1. Call to order by Executive Director Pam at 1 pm
2. Roll Call: INITIAL BOARD: Pam, Al, Barb, Cleo, Ann present, No committee members were absent, no Citizen Guest
3. Confirm Quorum Met: All members present; 100% met
4. Approval of Meeting Agenda: Ann Approved, Cleo Second, Motion carried.
5. Update on Articles of Incorporation: Completed with State on 6/15/23 Per atty Nicholas
6. Review/Discuss/Act on Group By-Laws: Requesting atty to change positions to 3 yr terms, and follow rotating term lengths. Pending changes, Ann Approved, Pam Second, Motion carried.
7. Update on current financial standing: \$3163.69 as of today. Will owe +\$400 for letter printing/folding fees, and potential filing fees for 501c3.
8. Discuss/Act on Officer Positions: A) Executive Director/President--Pam. Motion by Ann, Second by Al, position approved. B) Vice President--Al. Motion by Cleo, second by Pam, position approved. C) Secretary—Sue. Motion by Pam, Second by Ann, position approved D) Treasurer—Cleo. Motion by Ann, Second by Al, position approved.
9. Discuss/Act on opening checking account: Nekoosa Bank in Rome, Account to be opened asap after board meeting. Pam, Cleo and Sue will be approved signers for account. Motion by Ann, Second by Barb, Motion carried.

10. Discuss/Act on Permanent Board of Directors: Pam, Al, Sue, Cleo, Barb, Ann, Ben, Carol, Linda H. Alternating expiration date for terms.
11. Discuss/Act on Accounting Method for group: Accrual Method, using basic credit/debits to be used. Motion by Pam, Second by Ann, Motion carried.
12. Discuss/Act on having Atty file for 501c3 group status: Motion by Cleo, Second by Ben, Motion carried.
13. Discuss/Act on Raffle License: Unable to legally obtain until group has existed for 1 year min. Postpone for now. Motion by Pam, Second by Al, Motion carried.
14. Discuss/Act on ordering group T-Shirts, Mugs, etc: Items to be for only group members to start. Start w/T-shirts, and business cards/labels only. Look into future expansion. Motion by Ben, Second by Pam. Motion carried.
15. Discuss/Act on (new) public “end of season” even: Activity options discussed, Ben to look into rental for outdoor movie. Discuss further in future. Motion by Cleo, Second by Ben. Motion carried.
16. Discuss 2023 Appreciation Event: To be scheduled for Mid-February when planned.
17. Discuss/Act on release of funds as needed for remaining 23 events: Motion by Ben, Second by Sue. Motion carried.
18. Member Input: Don’t forget about Rummage/Bake Sale!! And Street Dance!
19. Set up next meeting date/items to carry-over: Board meeting October 6, @ 1pm
20. Adjourn: 2:40pm. Motion by Ben, Second by Ann. Motion carried.