

**Town of Big Flats**  
**Regular Board Meeting**  
**December 12, 2023**

**Call to Order:** Chairman Reed called the meeting to order at 6:15 PM. All board members present.

The Pledge was recited.

**Approval of Bills:** Motion by Supervisor Kipfer, 2<sup>nd</sup> by Supervisor Clark to pay the bills.  
**Motion Carried**

**Approval of Previous Months Minutes:** Motion Supervisor Kipfer, 2<sup>nd</sup> by Supervisor Clark to approve the minutes from the previous month's minutes. **Motion Carried**

**Treasure's Report:** Treasurer Reed read balances for all accounts. There were no questions. Chairman Reed asked for the reports to be filed for audit.

**Fire Department Report:** The fire on Friendship Mound was started by an electric wire. Then a 2<sup>nd</sup> fire also started two days later. The department plans to change banks and move to the Nekoosa Bank. They have signed a 5-year contract with I am responding for about \$800 a year. They also joined in Rome for a practice. There was 10 medical assist, 2 MABES for November Kris Cruise put truck #501 on Wisconsin Surplus. It sold for \$8,156.00 to a Chevy dealer. They plan to purchase 2 of the Four Gas Meters Testers. The board agreed to the purchase.

**Zoning:** Jay listed off the inspection and land use apps he had come in. Three letters were sent out for excessive RV's. One offender will be turned over to the attorney.

**Nuisance Committee:** None

**Discussion & Action on 2 or 3 signatures on town checks:** It was decided that the town would stay with 3 signatures on the checks. The cost would be \$2.00 a month at the Nekoosa Bank for 3 signatures. It was decided that Chairman Reed, Clerk Horacek & Treasurer Reed will be the ones on all the accounts at Nekoosa Bank. A motion was made by Supervisor Clark to keep 3 signatures on the checks, 2<sup>nd</sup> by Supervisor Kipfer. And have the chairman, clerk & treasurer on the accounts. **Motion Carried.**

**Resolution on one person to do Internal Bank Transfers online:** A motion was made by Supervisor Kipfer, 2<sup>nd</sup> by Supervisor Clark to have one person doing online transfers with the Nekoosa Bank. It can be either the town clerk or the town treasurer.

**Motion Carried**

**Discussion & Action on selling town property:** It was decided at the public hearing before the regular meeting to sell the town property parcel #004-00977-0000. With a vote of 17 Ayes, 0 Nays, 0 Abstain. The resolution 2023-12-12 was signed by Chairman Reed and Clerk Horacek.

**Discussion on snow fence:** Supervisor Kipfer stated that the snow fence has been put up.

**Discussion on new plow truck drivers:** Supervisor Kipfer stated that he has hired 2 new drivers. The first one is working for the town right now helping. He is very happy with both men.

**Approval of the 2024-2025 Election Workers List:** Supervisor Clark, 2<sup>nd</sup> by Supervisor Kipfer. **Motion Carried**

**Approval & signing of contract with Town of Monroe:** Motion by Supervisor Clark, 2<sup>nd</sup> by Supervisor Kipfer to approve the contract with Monroe.

**Town Audit:** Chairman Reed stated that the town would like to do an in-house audit instead of paying \$20,000.00 to an outside auditor. Clerk Horacek stated that other towns in the county do in-house audits. Also, the steps that are taken to do the audit. Someone stated that with an audit an outside person should be working with the board doing it. Chairman Reed stated that anyone from within town is welcome to be present for the audit, it is an open meeting. It was also asked if the public would be able to decide how the money is spent. The chair agreed that it could be brought up at the next meeting stating what the board would like to spend the money on. Chairman Reed started that he would like to spend it on roads. Supervisor Clark started he would like to see it spent on a digital sign in front of the town hall.

A motion was made by Supervisor Clark to do an internal audit instead of hiring an auditor. 2<sup>nd</sup> by Supervisor Kipfer. **Motion Carried**

**Citizen's input:** Supervisor Clark stated he would like to thank Jeffrey Paul for the work he has been doing at the transfer site. And the people he has been having to deal with over the issue of getting passes.

Chairman Reed stated someone had asked about the county roads being open to ATV/UTV's. He plans to investigate it for next month's meeting.

It was asked about the person on Highway 13 selling junk mowers. Chairman Reed stated that if a Nuisance form was filled out the committee will investigate it.

It was also asked about the old Pineland School with all the cars.

**Correspondence:** All were handed out. There was a thank you to Supervisor Kipfer for doing extra work for the fire wise.

**Announcements:** Plan Commission meeting Dec. 19<sup>th</sup> at 6:00PM

**Adjourn:** Motion to adjourn by Supervisor Kipfer, 2<sup>nd</sup> by Supervisor Clark.

**Motion Carried**

*Terri L. Horacek*  
*Town of Big Flats Clerk*