



Town of Rome  
Nekoosa, WI 54457  
[www.romewi.com](http://www.romewi.com)

## MEETING MINUTES

### BFMR EMS DISTRICT BOARD OF COMMISSIONERS MEETING INCLUDING THE TOWNS OF BIG FLATS, MONROE, AND ROME

TUESDAY, SEPTEMBER 19, 2023

6:00 P.M.

ROME MUNICIPAL BUILDING

1. Call to Order

*The meeting was called to order at 6:00 PM by EMS Commissioner Reed.*

2. Roll Call

*Commissioners Lori Djumadi, Doug Scurto and Mark Reed; no Alternate Commissioners present, also, present Rome Administrator Jami Gebert, Rome Police Chief Jason Lauby, Big Flats Fire Chief Dick Meyers, and Lifestar Representatives Travis Pooler and Steven Hensler*

3. Certify Posting of Meeting

*The Town of Rome certified on Tuesday, September 12, 2023, the agenda for the BFMR Commissioners Meeting for Tuesday, September 19, 2023 was posted*

<i>Emailed to the Wisconsin Rapids Tribune</i>	<i>3:28 PM</i>
<i>Posted at the Rome Town Hall</i>	<i>3:32 PM</i>
<i>Posted at Kwik Trip, Inc.</i>	<i>3:45 PM</i>
<i>Posted at Nekoosa Port Edwards State Bank</i>	<i>3:55 PM</i>

*The meeting was also posted at the Town of Big Flats three posting board locations and Town of Monroe three posting board locations.*

4. Discussion and possible action – Approval of the June 20, 2023 EMS Board of Commissioners Meeting Minutes

*Motion by Scurto, seconded by Djumadi to approve the June 20, 2023 meeting minutes, all approved.*

5. Discussion and possible action – Review/update on Mutual Aid Agreements with participating nearby ambulance services

*Pooler reported the service is receiving great mutual aid response, rarely having to reach beyond ambulance in Adams; Waushara County being contacted after Adams. Going well! Djumadi shared mutual aid discussion at recent Wisconsin Towns Association (WTA) meeting.*

6. Discussion and possible action – Review/update on any potential grant application opportunities available to the district

*Nothing new to report. Lifestar is always looking for opportunities. Currently, Lifestar is exploring new airway devices. Pooler expects devices will be on ambulances soon. Djumadi shared Innovation Grants were discussed at the recent WTA meeting, noting the grants are available for municipalities that create partnerships to provide services. Grants were made available through Act 12 and may be another funding source available to us.*

*Positively applying the tools of government to serve and protect our people,  
strengthen our community and promote prosperity.*

7. Discussion and possible action – Review/update on BFMR Emergency Medical Operations internal procedures/policies manual  
*Nothing new to report or be added at this time.*
8. Discussion and possible action – Review timeline for Ambulance and Emergency Medical Services Agreement with term ending December 31, 2024  
*Administrator Gebert asked Commissioners to share any information they may need and are not currently receiving from Lifestar prior to starting contract consideration. Commissioners did not have immediate items, but will share item at the next meeting if there are any.*
9. Discussion and possible action – Consideration of staff supports for agendas and minutes preparation for quarterly meetings  
*Commissioners discussed Attorney Nicholas Flanagan as a possible support opportunity. Commissioner Djumadi shared she could assume the role. There is a possibility the Town of Rome Clerk/Treasurer could also assist. At this time, Djumadi would assume the support role and the Commission can re-evaluate in the future if needed or anything changes.*
10. Discussion and possible action – Review BFMR Ambulance Report & operations with each respective municipality and address any concerns and/or questions  
*Pooler noted it was a busy August! Good weather and people out and about. Djumadi asked about helicopter landing zones – how often do they occur and where does the helicopter land? Pooler stated Lifestar prefers they land as close to the accident as possible, especially if extraction necessary. Pooler noted the Fire Departments do a great job with landing zone supports. Djumadi asked how many times the helicopter has landed in Rome, Pooler said typically between 16 to 17 times per year landing zones are needed. He would need to research number per municipality. Djumadi asked about landing at Rome Fire Station 2, due to Town Board budget discussion regarding parking lot replacement, Chief Meyers stated cannot land at Fire Station 2 in Rome as parking lot is too broken up to land. Pooler stated really about getting person to final destination as quickly as possible, he will complete some research and be back in touch.*
11. Future Agenda Items and Meeting Dates  
*Next meeting will be Tuesday, December 19, 2023, at 6 PM in Town of Big Flats*

## **ADJOURNMENT**

*Motion by Djumadi, seconded by Scurto, meeting adjourned at 6:21 PM.*