



Town of Rome
Nekoosa, WI 54457
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MEETING MINUTES

BFMR EMS DISTRICT BOARD OF COMMISSIONERS MEETING INCLUDING THE TOWNS OF BIG FLATS, MONROE, AND ROME

TUESDAY, JUNE 20, 2023

6:00 P.M.

MONROE MUNICIPAL BUILDING

1. Call to Order
The meeting was called to order at 6:00 PM by EMS Commissioner Reed.
2. Roll Call
Commissioners Lori Djumadi, Doug Scurto and Mark Reed; Alternate Commissioners Dave Carlson and William Beckstrom, also, present Rome Administrator Jami Gebert and Lifestar President Michael Krueger
3. Certify Posting of Meeting
The Town of Rome certified on Friday, June 16, 2023, the agenda for the BFMR Commissioners Meeting for Tuesday, June 20, 2023 was posted at:

<i>Emailed to the Wisconsin Rapids Tribune</i>	<i>5:37 PM</i>
<i>Posted at the Rome Town Hall</i>	<i>4:24 PM</i>
<i>Posted at Kwik Trip, Inc.</i>	<i>4:36 PM</i>
<i>Posted at Nekoosa Port Edwards State Bank</i>	<i>4:54 PM</i>

The meeting was also posted at the Town of Big Flats three posting board locations and Town of Monroe three posting board locations.
4. Discussion and possible action – Approval of the March 21, 2023 EMS Board of Commissioners Meeting Minutes
Motion by Scurto, seconded by Reed to approve the March 21, 2023 meeting minutes, all approved.
5. Discussion and possible action – Review/update on Mutual Aid Agreements with participating nearby ambulance services and continuation of discussion regarding Mutual Aid dispatching
 - a. Waushara County EMS Emergency Medical Services Mutual Aid Agreement
Krueger reported that Lifestar signed the Mutual Aid Agreement in April for Waushara County EMS. The agreement covers all three municipalities of the EMS District. Additionally, all other mutual aid is going well. The EMS District's partnership with Wisconsin Rapids is good.
6. Discussion only – Update regarding the Mutual Aid Box Alarm System (MABAS) for Adams County
Carlson reported implementation of MABAS is going very well. MABAS has been used a series of times already and there has been a good team effort between departments and dispatchers. Happy to report it is in place and working.
7. Discussion and possible action – Review Financing Formula Calculation for 2024 service cost for the Ambulance and Emergency Medical Services Agreement with term ending December 31, 2024
A draft calculation was provided to all municipalities with the meeting packet. It was asked of each municipality if they were comfortable with the break down and all agreed the calculation was

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strengthen our community and promote prosperity.*

correct. Administrator Gebert asked if the calculation wasn't already, that it be provided to Clerk/Treasurer or Treasurer for budgeting purposes. All municipalities will forward the numbers provided to their respective 2024 budgets.

8. Discussion and possible action – Review/update on any potential grant application opportunities available to the district
Noting new to report.

9. Discussion and possible action – Review/update on BFMR Emergency Medical Operations internal procedures/policies manual
A copy was provided in the meeting packet, nothing new to report or be added at this time.

10. Discussion and possible action – Review BFMR Ambulance Report & operations with each respective municipality and address any concerns and/or questions
Krueger reviewed the current monthly report. Also noted that staffing and staffing levels are going well.

11. Future Agenda Items and Meeting Dates
Next meeting will be Tuesday, September 19, 2023, at 6 PM in Town of Rome

ADJOURNMENT

Motion by Lori, seconded by Scurto, meeting adjourned at 6:17 PM.