# Town of Big Flats

## Adams County

### 1104 County Road C

### Arkdale, Wis. 54613

608 564-7754

NOTICE OF SPECIAL MEETING

TOWN OF BIG FLATS TOWN BOARD

Monday March 14, 2022

5:00 PM

The Town of Big Flats Town Board will meet on **Monday, March 14, 2022 at 6:00 p.m**. at the Town of Big Flats Town Hall, 1104 County Road C, Arkdale, WI 54613.

AGENDA

1. Call to order.
2. The Big Flats Town Board may move into closed session pursuant to Wis. Stat. § 19.85 (1) (c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” for the purpose of considering job descriptions, and review of Supervisor of Highway Department position.
3. The Board reserves the right to come out of closed session and go into open session authorized by Wis. Stat. Section 19.85 (2) to possibly take action from the closed session and continue with the agenda.
4. Discussion and possible action on hiring Highway Department Workers
5. Discussion and possible action, review Town Officer roles, position responsibilities, and assigned duties.
6. Adjourn.

Prepared by Chairman Reed

Mary O’Neil, Clerk

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