

TOWN OF BIG FLATS - TOWN BOARD MEETING

January 11, 2022 - 6:00 PM

Call to Order: Chairman Reed called the meeting to order @ 6:00 PM, the pledge was recited.

Bills and Payroll: Supervisor Kipfer made a motion to pay bills, Supervisor Clark 2nd, all in favor.

December Meeting Minutes: Supervisor Kipfer made a motion to accept minutes with corrections made, Supervisor Clark 2nd, all in favor.

Treasurers Report: Town Treasurer read balances, debits and credits for all town accounts. No comments or questions were made, Chairman Reed asked the reports be filed for audit.

Fire Department Report: Chief Meyers reported on December FD activity. There were 15 medical assists, 1 wildland fire, 1 lift assist, 1 mutual aid for Rome and 1 false alarm, for a total of 18 calls in the Town of Big Flats and none for the Town of Monroe. Chief Meyers informed the residents there were a total of 204 calls for the year of 2021. He identified that the new boots for several FD personnel arrived, but they were waiting for the helmets and Watersuit. He also discussed the need for additional SCBA's with the board, and the need to budget for them in the future. He then reported on the FD financials.

Committee Reports: Jay Jocham informed the board of the Zoning activity for the township. There were six site inspections and two approvals made. Also, a letter was sent to 1350 S. Blackhawk Ct. for moving in a mobile w/o a permit. He informed there was contact made on Dec. 6, regarding HUD proof or a Land Use Application but had not contact since. Jay said the town attorney sent out a letter on the 21st of December with a 10-day notice to comply or enforcement action would be taken. Jay had heard from "caretaker" of the landowner. Town Attorney will be on standby for citations if the HUD tag or the Land Use Application are not received. Jay also drafted Land Division Procedures for surveyors and developers to be posted on the website and emailed. He also drafted the final revisions to the Land Use and Zoning Ordinance to be discussed at the Plan Commission meeting on January 19. Finally he also responded to 16 phone calls and 31 emails.

Operator License: Clerk informed the board of the request for a operator license from Western House for Trisha Higgins. The clerk issued a 60-day license until board approved. Supervisor Clark made the motion to approve, Supervisor Kipfer 2nd, all in favor.

Plan Commission Meeting: Chairman Reed set the date for the next Plan Commission meeting for January 19 @ 6:00 PM. He also discussed the Survey letters that will be opened prior to the PC meeting beginning @ 5:00 PM. Volunteers are welcome to assist.

Flooding Issues: Chairman Reed discussed the flooding issues that were caused by a resident that built a berm, stating he would like to contact the Town Attorney for assistance. Supervisor Kipfer made the motion to allow Chairman Reed to contact the attorney, Supervisor Clark 2nd, all in favor.

Non-Profit: Chairman Reed introduced Flo Hustad who had been working on a Non-Profit entity for the township. Flo informed the residents of the work she has done to initiate the non-profit, including contacting the IRS, DOR and the Dept. of Finance. Discussion of needing to file a 501-3C for the Non-Profit. The board discussed giving Flo the go ahead to discuss with the Town Attorney to draft postings for volunteers. Discussion of naming the Non-Profit, along the lines of Big Flats Community Auxillary? Flo also discussed creating a Café to be open during Elections, where residents can stop for Coffee and a treat after voting. The board discussed setting up a Non-Profit Committee to oversee the creation.

Road Work Meeting: The board set the Road Work meeting for Monday, January 31st @ 5:00 PM.

Transfer Site Storage Shed: Supervisor Clark discussed the need for a new storage shed @ the transfer site. He identified how the recent high winds tore the door off. He informed the board a similar shed would cost \$399 from Home Depot, or \$349 @ Menards. He also offered to set it up. There was a motion by Supervisor Kipfer to allow Supervisor Clark to spend up to \$500 for a replacement shed, Supervisor Clark 2nd, all in favor.

Election Board: The town clerk informed the residents that she received nominations from the Republican Party of three individuals they nominated to be on the town election board. She explained there is a new State Statute that requires townships to include these nominees on the Election Board. Chairman Reed appointed the following to the town Election Board: Cleo Hendrickson the first Republican Party Nominee, Pamela Marquardt, Nancy Ferger, Christine Douglas, Carol Bezin, Peggy Werner, Phyllis Rensch, and the other nominees from the Republican Party Jessie Pokszyk, and Melinda Nicholls, Supervisor Kipfer made the motion, Supervisor Clark 2nd, all in favor.

Correspondence: Chairman Reed informed residents of a letter he received from the farmer that owns property on 11th Avenue north of Hwy. C. He stated the farmer offered to put drain tile along 11th at his own expense to get water to run into the Dead Horse. Chairman Reed will contact the DNR regarding this issue.

Citizen's Input: A resident mentioned how the roads were plowed well this winter season so far. Another resident inquired about burning permits

Adjourn: Supervisor Clark made a motion to adjourn, Supervisor Kipfer 2nd, all in favor.

Citizens Present: (21)