

**Town of Big Flats Plan Commission**  
**Meeting Minutes**  
**Wednesday, April 18, 2018, 6:00 pm**  
Big Flats Town Hall  
1104 County Rd. C, Arkdale, WI 54613

1. **Call to Order:** Chairman Peterson called the Town of Big Flats Planning Commission to order at 6:01 PM.
2. **Roll Call:** Todd Petersen, Wendy Goerke, Mark Reed and Mike Clark present. Ray Quimby, absent. Also present were Jay Jocham, Zoning Administrator and Jack Akers, Secluded Land Co.
3. **Certify Posting of the Meeting:** Chairman Peterson certified that the Clerk posted the agenda on April 1 to the town's posting boards, Jay Jocham sent notice to the Adams Times/Reporter for advertising on April 4 and April 11.
4. **Approval of Meeting Agenda:** Chairman Peterson inquired if all plan commissioners had a chance to review the agenda for the public hearing. Wendy Goerke made a motion to approve the agenda, Mike Clark 2<sup>nd</sup>, all in favor, agenda is approved.
5. **Consideration and possible action regarding the following:** Recommendation to town board regarding the proposed land division for Secluded Land Co. relating to two, 40 acre properties owned by Meteor Timber, LLC as follows: Parcel # 004-00973-0000 and 004-00974-0000 described as NE ¼, NE ¼, and NW ¼, NE ¼, Sec. 31, T19N, R6E, with an approximate address of 13<sup>th</sup> Avenue and Buttercup Ave.  
  
Consideration of the creation under the town's land division ordinance of thirteen (13) residential parcels on said properties that will be 5 and 8 acres in size.  
  
Chairman Petersen requested a consolidation of driveways along Buttercup Avenue. Jack Akers will draw up the plat map to reflect the changes. There was discussion regarding the rustic nature of 13<sup>th</sup> Avenue. Chairman Petersen stated the town has no plans to make improvements to the road.
6. **Plan Commission recommendation to town board regarding the proposed land division:** Motion was made by Todd Petersen to recommend approval of the land division with discussed driveway consolidation, 2<sup>nd</sup> by Mark Reed, vote was unanimous, yes. A copy of the proposed plat map will be presented to the town board at the May 8 meeting.
7. **Other business presented for future discussion:** Sand Valley development and their interest in current and future land ownership in the town. Effects of home rentals and home sharing in the town. Potential rezone of properties. Discussion regarding a new town survey for 2020.
8. Next meeting date to be determined.
9. Adjournment: 7:00 PM.